



# The Photographic Alliance of Great Britain

## Data Protection Policy

The Photographic Alliance of Great Britain (The PAGB) is established with the objects set out in its Constitution, to serve the interests of its Member Federations and Affiliated Clubs. The PAGB is a data controller within the UK.

The personal information referred to in this Policy may include name, distinctions, contact details, affiliations, service records, records of entries to events, and such other information as may be necessary for the effective management of the legitimate interests of the PAGB. Any person wishing to verify the information held by the PAGB, or who can correct or update that information, may apply to the Secretary.

The PAGB collects and uses personal information for several purposes:

1. Provision of Services
  - a. The PAGB holds personal information about the members of its Executive, the members of Federation Executives, those volunteering their services as judges or lecturers, and others who choose to create an account in a PAGB system.
  - b. Those holding a system account can access and amend their personal information at any time and can choose to make themselves known in a Directory.
  - c. The contact details of PAGB officials allocated to provide particular services may be published generally.
2. PAGB **e-news**
  - a. PAGB **e-news** contains both editorial and marketing material, and may include contact details of those submitting material for publication.
  - b. PAGB **e-news** is published on a web site, and is viewable by anyone.
  - c. Any individual can subscribe to receive email notifications with a link for each new issue of PAGB **e-news**, and can unsubscribe at any time. The list of current subscribers is held and used by the PAGB independently of other personal data, and is not used for any other purpose.
3. PAGB Events
  - a. Photographers, as the creators of images, enter PAGB events either directly or via their Federation or Club.
  - b. This information is held and managed subject to the General Conditions for PAGB Competition Events (qv).
4. General Business
  - a. The PAGB may hold personal information for anyone contacting the PAGB, or whom the PAGB contacts for the purpose of conducting its general business.
  - b. This information is used to satisfy a requested service or a contractual requirement.

### Data Retention

1. General business records will normally be held for a minimum of eight years.
2. The PAGB may retain historical archives indefinitely, for example but not limited to, records of meetings, handbooks, catalogues, awards and other event results.
3. The PAGB may pass historical records to a public archive.